Graduate Awards and Other Financial Assistance for Graduate Students

Graduate School
102 Roudebush Hall
phone: 513-529-3734
www.MiamiOH.edu/graduate-school

Office of Student Financial Assistance
One Stop
100 Nellie Craig Walker Building
phone: 513-529-0001
www.MiamiOH.edu/OneStop

Graduate Awards

Award Information
You must be admitted to the Graduate School with regular standing to be considered for a graduate award.

If you meet the minimum undergraduate grade point average required for admission with regular standing, you may be appointed to a graduate assistantship for one academic year with reappointment contingent upon achievement of a 3.00 graduate grade point average for that semester and satisfactory performance of your graduate assistant duties.

You may not hold more than one graduate award for any given semester or academic year.

A graduate award holder cannot hold any other employment at Miami University during the term of the graduate award unless recommended by the department chair and approved by the graduate dean via a graduate student petition. International students (those with F-1 and J-1 visas) are allowed to work a maximum of 20 hours per week while classes are in session (this includes assistantship duties). An international student who holds a graduate assistantship with duties of eight hours per week may request permission to hold additional employment as long as that employment does not exceed 12 hours per week.

Award of a graduate appointment for one year involves no commitment for continued support by the university for subsequent years.

To Apply for a Graduate Award
To receive a graduate award you must be recommended by your department following your application and admission by the Graduate School. Contact the department to which you are applying for specific application requirements and deadlines. For a listing of graduate programs, visit the Graduate School website.

Academic Responsibilities
You must maintain satisfactory progress toward your degree in order to assure continuance as a grant-in-aid holder or graduate assistant. Satisfactory progress means meeting minimum registration requirements, maintaining a cumulative grade point average of at least 3.00, and fulfilling academic requirements for your degree as determined by your department or program. Failure to achieve such progress may result in the revocation of the award.

Award Acceptance
The university adheres to the resolution adopted by the Council of Graduate Schools in the United States. The resolution provides that if an award recipient accepts an award before April 15, the recipient will have complete freedom through April 15 to resign in order to accept another appointment. After April 15, however, the recipient may not accept another award without obtaining a formal release from the first commitment.

Graduate Students’ Achievement Fund
The Graduate School sponsors this program to recognize significant achievements in research or creative activities by graduate students. Achievement is defined as completed research or other creative activity that has been recognized by an external organization or selected by an academic department for regional or national presentation. Contact the Graduate School for more information.

Other Financial Assistance
In addition to awards administered through the Graduate School, graduate students may be eligible for Federal Direct Unsubsidized Loans, Federal Direct PLUS Loans for graduate students, and private loans. Campus employment is also available. To be considered for all available financial aid, you must file the Free Application for Federal Student Aid (FAFSA). Miami’s priority filing deadline for the FAFSA is February 1. The FAFSA is available at fafsa.gov. Miami University’s Federal School Code is 003077.

International students are not generally eligible for federal student aid.

For additional information contact the One Stop, 100 Nellie Craig Walker Building, 513-529-0001 or visit the website at MiamiOH.edu/OneStop.

Cost of Attendance and Financial Aid Eligibility
Cost of Attendance (COA) is based on campus, housing arrangements, residency, and enrollment status including tuition and fees, room and board, books and supplies, personal expenses, and transportation. A student may not receive financial aid in excess of the COA. If a student receives a graduate assistantship, that amount is considered an additional resource and is used in the formula to determine financial need. In order to remain compliant with federal regulations, the amount of a graduate assistantship is subtracted from the COA to determine the student’s remaining financial aid eligibility. This may result in a decrease in the amount of your loan eligibility. Example: If a student’s COA is $30,000 and they receive a graduate assistantship for $10,000, the student will have financial aid eligibility of $20,000 and can only borrow up to that amount (if they receive no other aid resources). You can find more loan information for graduate students by visiting MiamiOH.edu/loans.

Federal Direct Loan Programs
Eligible students filing the FAFSA will be considered for the Federal Direct Loan Programs. Upon verification of eligibility, completion of
You must notify Miami of any additional awards you are receiving (e.g., graduate assistantship, outside scholarships, dissertation scholarships, fee waiver, tuition assistance, etc.). These additional awards may impact your Federal Direct Loan eligibility.

Veterans
Veterans who intend to enroll at Miami should contact the Veterans Affairs (VA) Administration at 1-888-442-4551 to determine their GI Bill eligibility. To apply for benefits, complete the online application at www.vabenefits.vba.va.gov/onapp. Veterans also need to submit an enrollment form to the Veterans Certifying Official at MiamiOH.edu/veterans. Then select the appropriate program and entry term under "VA Benefit Request Forms".

To be assured of advance payment, initial paperwork should be submitted to the Veterans Affairs Administration 45 days before classes begin. For more information or to contact the Veterans Certifying Official at Miami visit MiamiOH.edu/OneStop, email veterans@MiamiOH.edu, or call 1-513-529-0001.

Additional financial assistance is available to most veterans through programs described in this section.

International Students
International students who do not meet citizenship requirements for federal aid programs should contact the Graduate School or the appropriate academic department for information on the types and amounts of specific aid available for international students at MiamiOH.edu/graduate-school.

Types of Awards
Most award recipients work in departments of their field of study. Graduate assistantships and doctoral associateships, however, are also available in other offices, such as the library, the Bernard B. Rinella Jr. Learning Center, university advancement, and intercollegiate athletics. Information is available from Academic Personnel Services, 513-529-6724, and the Graduate School, 513-529-3734.

Graduate assistantships are for holders of a baccalaureate degree seeking an advanced degree. These awards carry a stipend for a maximum of half-time duties for one or two semesters and can vary in the amount of stipend and percent of fee waiver. Details of your award are stated in your letter of offer. A one or two semester assistantship award includes a fee waiver for the summer term immediately preceding or following the year of appointment. Graduate assistants with half-time duties for one or two semesters are granted remission of a percentage of the graduate instructional, basic general, and out-of-state fees for the period of appointment and for the summer term immediately preceding or following the year or appointment. You will also be required to pay the remaining general fee (reduced), which includes the technology fee, facilities fee (including Armstrong Student Center) and transit fee. Fee increases for 2020-2021 will be determined at the June meeting of the Board of Trustees. For additional information regarding fees, charges, and regulations regarding refunds see MiamiOH.edu/OneStop. Graduate assistants have two options for payment of fees: pay in full at the start of each semester, or use the payroll deduction program.

Graduate assistants must carry between 9 to 18 hours of graduate courses each semester; however, Master of Arts in Teaching degree candidates in teacher education may carry nine graduate hours plus
at least one undergraduate course each term. Duties normally occupy 18 to 20 hours per week. Some programs have additional fees.

**Dissertation scholarships**, for doctoral candidates at dissertation stage, are service free and carry a stipend that is determined by the student’s department. Dissertation Scholars are granted remission of a percentage of the graduate instructional, basic general, and out-of-state fees for the period of appointment and for the summer term immediately preceding or following the year or appointment. You will also be required to pay the remaining general fee (reduced), which includes the technology fee, facilities fee (including Armstrong Student Center) and transit fee. Fee increases for 2020-2021 will be determined at the June meeting of the Board of Trustees. For additional information regarding fees, charges, and regulations regarding refunds see the following link: MiamiOH.edu/OneStop.

**Graduate grants-in-aid** are waivers of instructional fee and out-of-state tuition. There is no cash stipend. No duties are required. These grants are available for one or both semesters and/or summer terms to U.S. and international students who are in need of financial assistance, have strong academic records, and show considerable promise of future attainment. These grants are for students in continuous full-time study leading to a degree; they are not available to part-time students, CGS students, and students whose full-time study is limited to summer terms. Continuance or renewal of a grant is dependent upon satisfactory progress toward a degree. To apply for this grant, you must submit an official application form before March 1 for the following summer term or for the following academic year. You must apply for this award annually.